

QuickBooks Online

1. To get started, go to the Intuit QuickBooks[®] website at <u>https://quickbooks.intuit.com/login/.</u> Select your QuickBooks product to sign in.

QuickBooks Products

QuickBooks Online	QuickBooks Online Accountant
QuickBooks Self Employed	QuickBooks Desktop Accountant
QuickBooks Online Advanced	QuickBooks ProAdvisor
QuickBooks Enterprise	TSheets by QuickBooks
QuickBooks Payments	QuickBooks Backup
Other Intuit services	
QuickBooks Support	QuickBooks Community
Intuit Payroll	Need help signing in ?





2. Sign in with your Intuit QuickBooks User ID and Password.

	Intuit
q t	quickbooks 🕜 turbotax
Sign pro	Sign In in to your Intuit account to access all our ducts including QuickBooks. Learn more
\square	G Sign in with Google
	or
User ID)
Passwo	rd
	🔒 Sign In with Email
Bj Terms a	y clicking Sign In with Email, you agree to our and have read and acknowledge our Global Privacy Statement.
	I forgot my user ID or password New to QuickBooks? Sign up.
Invisib	le reCAPTCHA by Google Privacy Policy and Terms of Use.





3. Once you are logged in, QuickBooks will default to the application's **Dashboard** view.



4. Select Banking on the left column and select the option to Connect Account.







5. Enter Pinnacle Financial Partners into the search box.

Connect an account

	creatil cara to bring in y	our transactions.	
Enter your bank nam	e or URL		(
lere are some of the n	nost popular ones		
citi	CHASE 🔾	ñ11	WELLS FARGO
		BANK OF AMERICA	
	usbank		PNC
Capital One [®]		-	

At Intuit, the privacy and security of your information are top priorities.

6. Select Pinnacle Financial Partners in the search results.

Connect an account







7. Enter your Pinnacle online banking login credentials. Click **Continue.**

Pinnacle	Pinnacle Financial Partners https://www.pnfp.com/ 1-866-404-6143	
Access ID		
Enter for Pinnacle	Financial Partners	
This field is required		
Passcode		
Enter for Pinnacl	e Financial Partners	

8. Screen will say "Connecting to Pinnacle Financial Partners."

Connecting to Pinnacle Financial Partners	





- **9.** You may be prompted to answer a security question or choose a method to receive a verification code if this is a first-time connection.
- **10.** Select the account(s) that you want to connect.

Checking - Balance:	Enter account type 🔹 🧃
Money Market - Balance:	Enter account type 🔹 🧃
lance:	Enter account type

11. Select the matching accounts in the drop-down menu.

alance:	Enter account type	• 0
	+ Add new	
Aoney Market -	Checking	Bank
alance:	Pinnacle Checking	Bank





12. After accounts have been selected and matched, you can select the timeframe to pull transactions from or set custom date(s) from the drop-down. Then click **Connect**.

Which accounts do	you want	to connect?		
Checking - Balance:		Pinnacle Checking	g 🗸 🗸	•
Money Market - Balance:		Money Market	•	•
Ve will pull transactions from t lifferent date to pull transaction Last year (01/01/2019)	the selected ac ns from. Some	counts from 01/01/2019 bank limitations may app	•. Or you can selec Iy.	ta
Today (03/30/2020) This month (03/01/2020)			Connect	
This year (01/01/2020)			comitect	
Custom				

13. The screen will say, "Connecting your bank... This could take a few minutes."







14.	Then,	"Bringing	in your	transactions	This could	l take a	few minutes."
-----	-------	-----------	---------	--------------	------------	----------	---------------

Bringing in your transactions

This will only take a moment.

Money in transact	ions		
Money out transa	ctions		

15. And finally, "All set! You're connected and ready to go." After your transactions are finished loading it will take you to the screen below.

EXPENSES BY CATEGORY DRAFT		
Last 30 days		Why is this a draft?
Interest Paid	-\$2.37	We suggested categorie based on what other
Bank Charges & Fees	-\$2.07	businesses used. To get a
 Unassigned transactions 	-\$2.00	more accurate report, sta reviewing categories.
Showing transactions from the accounts you ju	ust linked	



